

Terms and conditions of the National Governance Association's Outstanding Governance Awards 2025

- Entry to the Outstanding Governance Awards 2025 is free.
- The completed nomination form and any supporting evidence must be submitted to the National Governance Association by **12 pm April 14th 2025**.
- Previous finalists may not apply to the same category.
- Entries including all supporting evidence should be submitted to the National Governance Association via the nomination form provided on NGA's website.
- In the case of accessibility or technical issues relating to the nomination form, please email awards@nga.org.uk for support.
- A governing board, clerk or lead governance professional may only enter one award category. We reserve the right to amend the category that your nomination is considered for.
- The information submitted must be truthful and accurate on the time and date you enter.
- The National Governance Association reserves the right to undertake due diligence enquiries about boards, clerks, lead governance professionals and schools/trusts entering the awards, including consulting with third parties and conducting checks.
- The National Governance Association cannot take responsibility for entries that are lost, delayed, misdirected or incomplete – or entries that cannot be delivered or entered for any technical or other reason.
- The judges reserve the right to eliminate partially and incorrectly completed forms.
- If more than one school/trust nominates a clerk or lead governance professional, although evidence from both nomination forms will be considered, if shortlisted, the nominee will only be interviewed for their work at one school/trust.
- The judges' decision is final and no negotiations will be entered into.
- By entering these awards, you/the governing board, clerk or governance professional agree to participate in any media coverage of the awards. Copyright in respect of any such coverage shall be property of the National Governance Association. The National Governance Association may use extracts from the nomination in publicity coverage of the event and subsequent promotions. If you are shortlisted, your entry may be turned into a case study and promoted through the National Governance Association's communications channels. If you nominate a board or governance professional, you may be asked to take part in communications about the awards.
- If the nominated board, clerk or lead governance professional becomes a finalist they agree to share their experience of achievements for which they were nominated in writing through NGA's *Governing Matters*, events and website which will be promoted through NGA's communications channels.
- All information provided by the nominators and nominees will only be used in connection with the Awards and for the purposes described in these terms and conditions.
- All correspondence and information relating to these awards; including the nominations forms, identities of the nominees and number of nominees and shortlisted nominations are confidential until the National Governance Association advises that it can be made public.